

MetFilm School

Academic Board Meeting Summary

Date:	5/12/2022
Location	Online (MS Teams) and in person at Ealing Studios

Attendees	
Chair (Director of MetFilm)	Jonny Persey
Independent 1	Victoria Trachy
Independent 2	Tony Harris
Independent 3	Gary Hargreaves
Dean	Katharina Koall
Head of Quality and Governance	Sandra Bekvalac
Principal, Met Film School Berlin	Robert Lehniger
Principal, Met Film School Leeds	Paul Gormley
Programme Team Representative 1 (Programme Leader, BA Content Media & Film Production)	Joseph Jenner
Programme Team Representative 2 (Programme Leader, BA Practical Filmmaking)	Reshel Shah
Programme Team Representative 2 (Programme Leader, BA Screen Acting)	Justin Trefgarne
Registrar	Michelle McCann-Smith
Servicing Officer	Alex Ferguson

Apologies	
Head of Student Services and Administration	Joanna Bott
Independent 4	Niyi Akeju
Student President (or delegate)	Syed Ali

1. Welcome

1.1 The Chair noted that a quorum was present and declared the meeting open.

2. Chair's Actions

2.2 Members were asked to note the following Chair's Actions:

- Academic Board noted the updated Academic Quality Indicator Flags (AQI).

3. Minutes and Matters Arising

3.1 The minutes of the September 2022 meeting had been reviewed and were approved.

3.2 The Chair gave a brief verbal update on matters arising.

4. Discussion Points

- a. Dean's Education update
- b. Policy Review:
 - i. Learning, Teaching and Assessment Policy
- c. Sub-Committee Minutes and reports:

- i. Academic Quality Committee
- ii. Learning Teaching and Assessment Committee
- iii. Ethical Approval Committee
- iv. Screen Enterprise Group
- v. Student Senate
- d. MFS Leeds 2022-23 Q1 Report
- e. MFS Garden Studios 2022-23 Q1 Report
- f. MA Screen Acting Development Summary Nov 2022
- g. Programme Proposal Form
- h. External Examiner Thematic Report
- i. Draft Inclusion Calendar
- j. NSS Update November 2022
- k. MetFilm School Data Report
- l. Quality Improvement Plan Report
- m. Sector Quality Update
- n. Chair's Committee Effectiveness Report
- o. AOB