

MetFilm School

Academic Board Meeting Summary

Date:	16/03/2023
Location	Online (MS Teams) and in person at Ealing Studios

Attendees	
Chair (Director of MetFilm)	Jonny Persey
Independent 1	Victoria Trachy
Independent 2	Tony Harris
Independent 3	Gary Hargreaves
Independent 4	Niyi Akeju
Student President (or delegate)	Syed Ali
Dean	Dan Howard
Deputy Dean	Elizabeth Miller
Head of Quality and Governance	Sandra Bekvalac
Principal, Met Film School Berlin	Robert Lehniger
Principal, Met Film School Leeds	Paul Gormley
Programme Team Representative 1 (<i>Programme Leader, BA Content Media & Film Production</i>)	Joseph Jenner
Programme Team Representative 2 (<i>Programme Leader, BA Practical Filmmaking</i>)	Reshel Shah
Registrar	Michelle McCann-Smith
Head of Student Services and Administration	Joanna Bott
Servicing Officer	Alex Ferguson
Guest (Board member)	Sally Joynson
In attendance	Samia Hamed (Quality and Governance Support Officer)

Apologies	
Principal, Met Film School Berlin	Robert Lehniger

1. Welcome

1.1 The Chair noted that a quorum was present and declared the meeting open.

2. Chair's Actions

2.2 Members were asked to note the following Chair's Actions:

- Academic Board noted the updated Academic Quality Indicator Flags (AQI).

3. Minutes and Matters Arising

3.1 The minutes of the December 2022 meeting had been reviewed and were approved.

3.2 The Chair gave a brief verbal update on matters arising.

4. Discussion Points

- a. Dean's Education update
- b. Sub-Committee Minutes and reports:
 - i. Academic Quality Committee
 - ii. Learning Teaching and Assessment Committee
 - iii. Ethical Approval Committee
 - iv. Equality, Diversity and Inclusion Committee
 - v. Industry Engagement Committee – proposal for Terms of Reference
 - vi. Student Senate
- c. Policy Review Update – March 2023
- d. Annual Monitoring Update – March 2023
- e. Self-Evaluation Document 2021-22
- f. Quality Improvement Plan Report
- g. Sector Update
- h. AOB