

About the Course

Basic Course Information

Course Title	Four Week Filmmaking								
Course Type	Short Course								
Award on Completion	This course is not externally accredited. However, it can contribute to a MetFilm School or BIMM Professional Certificate when taken in conjunction with other short courses (see below)								
Length of Course	4 weeks								
Location	Berlin	Birmingham	Brighton	Bristol	Dublin	Essex	Leeds	London	Manchester
	X	X	X				X	X	X
	For further information about our campuses click here .								

Teaching and Learning

The delivery of MetFilm School programmes is tailored to the particular learning goals of the individual course. Many courses contain production periods when the demands on individual students vary according to their individual shoots. Specific details vary from time to time in order to maximise student experience. Indicative calendars are issued at the start of each course.

Delivery of this course will be within these parameters:

Teaching

- Your course averages 25 hours of teaching time per week.
- Teaching on MetFilm School's *Four Week Filmmaking* course is usually scheduled between the hours of 10am and 5pm, Monday to Friday, excluding bank holidays.
- MetFilm School's *Four Week Filmmaking* is a practical course which is taught largely in person.
- We have also found that some experiences (such as tutorials) are better delivered digitally. Any online sessions will be noted clearly in students' timetables. In addition, where public health considerations or other matters outside our control limit access to the campus, this *mixed teaching* approach will ensure that students can continue their learning journey.
- Throughout this course students will be given formative feedback from their tutor and through peer review. However, this course is not formally assessed academically, and no grades are given at the end of the course.

Production

- Every student will be given an opportunity to pitch their ideas for the final filmed production but only one idea will be chosen for the final production.

- A trained graduate Director of Photography will be assigned by the School for the final production to help light, advise and support.
- The final production will be a 2-day shoot.

The information included in this pack is provided to enhance your understanding of the course. Please note that some details may vary depending on the cohort.

Summary

Four Week Filmmaking is designed to improve your understanding of:

- Storytelling through film
- Interpreting a script and creating a storyboard
- Using the camera to tell a story
- Shooting for the edit and editing using Adobe Premiere Pro
- Managing a crew
- Directing using the professional on-set procedures
- Recording sound and using it to tell a story
- Working with actors

The course outline below describes the key craft areas and skills you will cover during your course.

Four Week Filmmaking is a fully immersive course. By the end of the course, you will have had the opportunity to work as part of a crew on a short film.

Applying for this Course

Application for this course can be made on the MetFilm School website [here](#).

In order to apply for this course, students must be 18 years old or over and have sufficient spoken & written English. The course is suitable for beginners and those with basic skills. There are no specific academic entry requirements for the *Four Week Filmmaking* course.

Course Structure and Delivery

MetFilm School Mission

Our mission is to inspire a new generation of creative screen professionals, educating them in the new world of storytelling across all screen types. By putting industry at the heart of everything we do, MetFilm School best equips its graduates for successful careers.

Our goal is to nurture skill and talent, creating a great school which empowers students to pass seamlessly into work, using our experience to help businesses adapt and change in the ever-changing multichannel world.

Four Week Filmmaking

As an educational institution, MetFilm School's mission is to provide students with a practical, high-quality learning experience grounded in professional industry practice and preparation.

Through our course provision we equip students with the knowledge, skills and mindset to prepare them for successful careers within the screen industries.

We seek to foster an inclusive environment in which creative, mature, focused, and considerate individuals are valued as members of a dynamic community.

We believe collaboration is the bedrock of professional practice that is reflected across the creative screen industries, and students are required to treat each other with respect and to work together in a professional manner.

Met Film School's key policies and documents can be found here: [Key Policies](#)

Students explore the following key areas of study during the *Four Week Filmmaking Course*:

Filmmaking Overview

These sessions will equip you with a good understanding of filmmaking process, use of equipment and the fundamentals of covering a scene. You will learn how budget can impact the look and feel of a film and how to work within budgetary constraints. You will study the function of individual crewmembers and the importance of good preparation for a shoot.

Visual Storytelling

These sessions will cover the practicalities of transferring your ideas onto screen and ensuring you are ready for your shoot. You will learn how a director can prepare for a shoot using storyboards, script mark-ups and technical floor plans. The lessons will cover how to denote shot sizes in a storyboard. In addition, you will understand the terms used to describe shots, such as close-up, midshot and POV.

Editing

During the editing sessions, you will learn how to use Adobe Premiere Pro. You will gain skills to execute basic file management processes, including knowing where to save projects and rushes and how to perform simple edits in a variety of ways. The lessons will allow you to understand the difference between offline and online editing and learn how to perform simple audio edits.

Screenwriting

The screenwriting component of the programme is designed to give you an understanding of screenwriting conventions and the essential elements that make up a story. You will be able to define classical and non-classical narrative genres, understand the notion of character discrepancy and learn the key steps for developing a story.

Directing Actors

Communicating with your cast is a key skill for a director. Subsequently, you will develop an understanding of the director-actor relationship and will be able to identify different performance styles.

Camera and Sound

Students will be provided with an overview of the contemporary screen industries from the perspective of the sound, camera and lighting departments. Students will explore the impact of creative decisions in image and sound on storytelling.

Working with industry standard equipment, students will learn the basics of camera, lighting and sound.

Sample Indicative Timetable

specific details may vary from cohort to cohort

Week 1	<p>Foundations in Filmmaking – Introduction to Filmmaking</p> <p>During the first week you will be introduced to the basics of filmmaking. You will learn about:</p> <ul style="list-style-type: none">○ The key roles on a film set and the different stages of production○ Continuity filmmaking including eye line, the 180-degree rule, and screen direction○ How camera movement, composition, shot sizes, and editing can help you tell visual stories○ How to operate a camera, and set up and use a basic lighting package○ Essential Adobe Premiere skills including key tools, basic editing skills, short cuts, workflow and how to maintain good file management○ Basic story structure and how to write a logline, treatment, and correctly format a screenplay
Week 2	<p>Working as a Crew and Directing Actors</p> <p>After the introductory sessions in your first week, you will look at the following areas of filmmaking:</p> <ul style="list-style-type: none">○ The key vocabulary and tools for directing actors including adjustments and action verbs○ How to record good production audio using a mixer, a boom pole, and a shotgun microphone○ The basic skills needed to work in the key roles on a film set including 1st AC, 1st AD, mixer, and boom <p>You will also complete a directing exercise at the end of this week, putting into practice the skills you have acquired. All students will rotate through crew roles during this exercise.</p>
Week 3	<p>Pre-production</p> <p>Your third week will focus on development and preparation for the group's final film shoot and will cover the following areas:</p> <ul style="list-style-type: none">○ Students will each have the opportunity to pitch their ideas for the final film project○ Edit and review the directing exercise from the previous week○ Production seminar, including sessions on how to create shooting schedules, calls sheets, and risk assessments
Week 4	<p>Filming and Creative Edit</p> <p>The final part of the course concentrates on the short film shoot and editing the material. The final day of the programme will culminate in a screening of the film, there will also be the opportunity to discuss next steps and plans for your career progression.</p>

Please note that this is an indicative calendar. Specific details including the order of modules may vary from cohort to cohort. Students will be issued with a more detailed schedule at the start of the course.

Being at MetFilm School

Teaching and Learning

The *Four Week Filmmaking* course forms part of the non-accredited course delivery run by MetFilm School. The course structure comprises of a range of teaching and delivery patterns: lectures, workshops, and filming exercises. Transferable skills are encouraged and most clearly demonstrated in the filmmaking and production elements of the course and students are given the opportunity to learn and participate through practice. The aim of the varied course delivery is to equip students with an introduction to filmmaking in the fast-evolving media industry.

Course details are contained within the Student Guide which students will be given when they start the course. The Student Guide is the core course document containing specific learning outcomes for each weekly session in line with the overall objectives of the course.

MetFilm School encourages independent learning and reflective learning, and students may be given structured homework to complete, encouraged to practice their skills independently or challenged to network and consider key industry contacts.

Tutors

MetFilm School works with a large team of teaching staff across its full portfolio of courses, profiles of many of whom you can find on our website [here](#).

Student Support

MetFilm School is committed to providing and supporting a diverse and inclusive environment that promotes and develops equality of opportunity for all students and staff. We seek to continually improve our standards across the student lifecycle encompassing access and admission; support and progression; and graduate employability and entrepreneurship.

We seek to provide a caring, supportive environment that recognises each student as a unique individual and fosters their personal and professional development. We are committed to each student's wellbeing, and there are a range of support mechanisms in place to aid student progression through their course of study.

Our [Policies and Key Documents](#) section on the website gives guidance on the support structures open to students at the School.

Formative Feedback

Throughout this course students will be given formative feedback from their tutor and through peer review. However, this course is not formally assessed academically, and no grades are given at the end of the course.

In addition, MetFilm School provides regular opportunities for students to give each other feedback through the learning system, which encourages feedback within peer-to-peer sessions. Being able to critically reflect on

your own work and the work of your fellow students in a constructive, meaningful way, both verbally and in written form, demonstrates good practice and enhances your learning experience.

Evaluative Feedback

MetFilm School is committed to continual improvement, and student feedback – both informal and formal – is an important part of the evaluative feedback we use. Students are therefore invited to complete a feedback form at the end of their course.

Professional Certificate (ProCert)

At the end of this course, you will receive a Certificate of Completion for the course (subject to successful completion of the course).

Whilst courses are not formally assessed and are not credit bearing, part time and short courses of 2, 4 and 8 weeks taken independently over a period of 3 years across all subject matters amounting to 20 weeks full time can be taken together to achieve a MetFilm School / BIMM Professional Certificate or ProCert as follows, subject to successful completion of the courses:

Course Type	Full Time Equivalent
Foundation (12 weeks evening course)	1 week
Part Time (20 weeks of teaching)	8 weeks
Two Week (full time)	2 weeks
Four Week (full time)	4 weeks
Eight Week (full time)	8 weeks
Three Month (full time)	12 weeks
Certificate	20 weeks

Costs

Tuition Fees can be found on the course page on the MetFilm School website [here](#).

There are no additional production costs.